



In the Name of Allah, the Beneficent, the Merciful

Prince George's Muslim Association, Inc.

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Acknowledgment

Of receiving, reading and accepting PGMA Sunday School Attendance Policy

This is to certify that I have received, read and accepted the PGMA Sunday School Attendance Policy dated March 30, 2004, and stated hereafter:

- All students **MUST** be in school by 10:30 am. All Must leave school by 1:45.
- Students who come to school between 10:45 and 11:00 am will be considered LATE.
- Students who come to school between 11:00 and 11:15 am:
 - will be recorded as ABSENT.
 - **MUST** be accompanied by their parents.
 - will **NOT** be allowed to attend class for the **FIRST** period.
 - may attend the **SECOND** period if parent will stay and supervise them in the main hall until they get to their second period classes.
- **NO** late student will be permitted to school after 11:15 am. **NO student should stay in school after 1:45 pm.** Other programs might be will underway at PGMA.
- All Parents are strictly advised not to drop their children outside the building and leave. Parents must ensure that their child(ren) is/are in their respective classes before leaving. PGMA will not be responsible for the safety of any child(ren) who is/are dropped off outside by their parents. Further, the school will take other actions, including but not limited to, not allowing such child(ren) in class, or participate in other school activities. Parents who consistently disrespect this rule will have their child(ren) supervised by a paid babysitter and will be billed accordingly.
- A student who is marked as late twice will be marked as absent once.
- A student who is absent three times in a row, without a valid excuse will lose his/her place in the school and will have to re-register all over again. Re-registration will not consider PGMA membership or the discount for more-than-one-child.
- School dismisses at 1:20. Parents are requested to attend Zuhr prayer with their children at 1:30. Again, **NO student should stay in school after 1:45 pm without being picked up by his/her parent.** **Any children left at school after 1:45 will be directed to an all-ages babysitting class. Parents will be charged in 5 minutes increments - \$5 per 5 minutes per child. Payment is due in cash the time parents take their children from school. Parents should ask for payment receipts.**

Name: _____

Family File#: _____

Signature: _____